



# CONTRACTOR PARKING PERMIT REQUEST

This release form is required to obtain Parking Permits from the Michigan State University Department of Police and Public Safety.

\_\_\_\_\_, is requesting to purchase \_\_\_\_\_  
(Contractor Company Name) (Contractor Phone No.) (Number of Permits)

Requesting parking for the following area(s):

campus wide\*

most convenient \_\_\_\_\_

(Building or Site Location)

from \_\_\_\_\_ to \_\_\_\_\_  
(Date) (Date)

\_\_\_\_\_  
(Project Number) (Project Name)

\_\_\_\_\_  
(Contractor's Representative and Phone No.) (Date)

\_\_\_\_\_  
(MSU Project Representative and Phone No.) (Date)

**APPLICATIONS MUST BE EMAILED BY AUTHORIZED REQUESTOR BEFORE CONTRACTOR'S REPRESENTATIVE GOES TO THE PARKING OFFICE. PARKING FEES AND LOCATIONS WILL BE DETERMINED BY THE PARKING OFFICE.**

Email all requests to [contractorpermits@police.msu.edu](mailto:contractorpermits@police.msu.edu)

\*Authorized Requestor required for campus wide parking privileges.